

# End of Year Senior Information

Keep this Newsletter handy for future reference.

## Letter From The Principal

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Dear Parents/Guardians and Seniors,

The final semester of the 2017-2018 school year is upon us and before you know it, graduation day will be here. As we march our way onward to May 31st there will be a number of events, activities and informational meetings to attend.

Along the way, you may have a question or two. This newsletter is an attempt to help answer many, if not all, of those questions. We have identified the date, time and place of the

major events that most seniors participate in. Please direct any unanswered questions to Mrs. Morrow via email at [Kamie.Morrow@csredhawks.org](mailto:Kamie.Morrow@csredhawks.org) or by phone at 616-696-1200 ext. 1405.



As freshmen, I welcomed you to CSHS and told you that in addition to the next four years being the fastest four years of your life, they would be the best four year of your life thus far. It is our sincere hope that you have truly found your time at CSHS to be not only

academically challenging, but also socially and emotionally

meaningful. As your final days as a class come to a close, take the time to reflect not only upon your time at CSHS, but also your friendships, celebrations, hardships, and academic achievements. Graduation is a guidepost, a mile marker on the road of life. Reflect upon the journey, but keep your eyes on the future.

Congratulations!

## Important Dates and Information

- April 27 Junior/Senior Prom at Frederik Meijer Gardens & Sculpture Park
- May 7-17 AP Exams
- May 16 Seniors Last Day
- May 20 Baccalaureate —6:30 p.m. CSHS Auditorium  
(Participation Optional—Presented by Cedar Springs Ministerial Association)
- May 23 Cap and Gowns distribution and senior meeting at a 2:45 p.m. meeting in the auditorium, and all outstanding fines, fees and missing textbook/novels must be turned in prior to receiving your cap and gown.
- May 29 Highest Honors Luncheon (**by invitation only**) seniors with a 3.9 and above
- May 30 Senior Honors Convocation/Athletic Awards, 7:00 p.m. —CSHS Auditorium
- May 31 Senior Breakfast/Graduation Practice 8:00 a.m.—10:30 a.m. (minimum)
- May 31 Commencement 7:00 p.m. Red Hawk Stadium (weather permitting)  
Alternate site High School Gymnasium with overflow seating in the auditorium
- June 1—June 22 Graduates pick up your diplomas  
(See Mrs. Morrow or Mrs. Whipple—diplomas are **NEVER** mailed)
- June 15 Final Transcripts

### SUFFICIENT CREDITS

In order to receive a diploma, seniors must have sufficient credits for a High School diploma. Also, there are specific courses students **must pass** in order to graduate. Please stress to your son/daughter the importance of the upcoming assessments and final grades. It is also important to note that senior students must also abide by the school's attendance policy, or credit can be lost for the course.

## Graduating with Honors and NHS Stoles

At the graduation ceremony, the designation of honors, high honors, and highest honors will be noted in the program. In addition, graduates will wear the following academic honor cords in recognition of their accomplishments:



### Honors

(Cum Laude) 3.5–3.699 Gold Cord

### High Honors

(Magna Cum Laude) 3.7–3.899  
Gold and Red Cords

### Highest Honors

(Summa Cum Laude) 3.9—and above  
Gold, Red, and Black Cords

Final GPA's and student rankings for Salutatorian and Valedictorian will be announced after the end of the final

exam schedule for the seniors, most likely on Wednesday, May 23.

Also at the Graduation Ceremony, members of the National Honor Society will be wearing white stoles. These are to be returned prior to the members picking up his/her diploma, unless the NHS member chooses to purchase the stole at a cost of \$25.00. The stoles will be available for purchase before and after graduation.

The NHS Stoles will be distributed on May 23, 2018 at 2:45 p.m. with caps and gowns. Honor cords will be awarded at Senior Honors Convocation.

## Senior Honors Convocation

**Senior Honors Convocation** will be held May 30, 2018 at 7:00 p.m. in the high school auditorium. Senior Honors Convocation will recognize all students that have a cumulative grade point average of 3.0 or higher and have been on the honor roll for both semesters of their senior year. Also at the Honors Convocation, Departmental Excellence Awards, Athletic Academic Awards, scholarships, academic cords, perfect attendance, volunteer hours and other

special awards will be given to seniors in The Class of 2018. Information will be sent to those that are receiving awards and scholarships. Parents and students are encouraged to attend.

### Scholarship Recognition

In an effort to further recognize the outstanding academic achievement of our graduating seniors, we are asking all seniors to submit documentation for any

scholarships which have been awarded to them by either the college they will be attending or by an organization or foundation which can be used at their chosen college. Again, in order for the scholarship to be recognized, it must have a monetary gift attached to it and each senior must have documented proof of the scholarship from the college, foundation, or organization.

**Please turn the documentation into Mrs.**

**Morrow in the main office by**

**Thursday, May 24, 2018.**

### Commencement, Line-up, and Picture

Commencement is scheduled for **7:00 p.m. on Thursday, May 31, 2018.** Seniors should report to the cafeteria no later than 6:00 p.m. to prepare for the class photo and lineup.



### Cap and Gowns Distribution May 23, 2018

Cap and Gowns distribution and senior meeting at a 2:45 p.m. in the auditorium, and all outstanding fines, fees and missing textbook must be turned in prior to receiving your Cap and Gown. This could take an hour to complete so please plan accordingly.

### Diplomas

There is only one diploma ever produced for each senior. No copies are made or required by law, so keep track of this original and legal document. Your academic transcript will be kept on file with CSPS for 60 years after graduation.

# Commencement Information

## Senior Breakfast/Commencement Practice

Breakfast will be at 8:00 a.m. on Thursday, May 31, 2018 in the High School Cafeteria. Commencement practice will follow. Everyone must be present —this is mandatory! You should make your parents and employers aware of this date and time, if applicable. The rehearsal takes generally two hours. Please plan to be patient and to remain until dismissed by Mr. Behrenwald. Any student unable to attend should contact Mr. Behrenwald prior to May 31st.



any clapping, yelling, whistling, use of air horns or other types of excessive exuberance when the names of the graduates are called during the awarding of the diplomas.

Although this is a momentous event, we believe that such conduct detracts from the dignity of the exercise and from each student's name being heard.

- Parents and friends are asked not to leave during the program and to remain in their seats until the graduates have completed the recessional.
- Parents and seniors, please be aware there is a commencement dress code in addition to the cap and gown.

## Commencement and Seating

The "Class of 2018" will not need graduation tickets, however, to ensure enough seating for everyone, we ask that you keep attendance to immediate family and close friends.

Weather permitting, Commencement will be held in Red Hawk Stadium, with the gymnasium and auditorium as our backup. The auditorium has live sound & video feed and is air conditioned. (Great for both the elderly and families with babies or toddlers.) Determination of location will be made and announced at rehearsal.

Seats will be available on a first-come, first-served basis. Gates/doors will open at 6:00 p.m. Commencement is a once in a lifetime milestone and we are doing everything we can to make it a happy and dignified occasion. School officials have met with representatives of the senior class and faculty and as a result of these meetings the following requests are made:

- Parents and friends are asked to take a seat in the bleachers and be ready so that Commencement can begin promptly
- Parents and friends are asked to refrain from talking or visiting during the Commencement.
- Parents and friends are asked to refrain from

### Dress Code (In-addition to cap & gown)

We are asking graduating seniors to cooperate with us in dressing in the following fashion:

**Boys** - wear a white collard dress shirt (tie optional), dark pants and dress shoes.

**Girls** - skirt and blouse/pants and blouse or dress with dress shoes. (High heels (with narrow/pencil stems) are not recommended).

### DO NOT wear shorts, blue jeans, tennis shoes, or flip flops.

#### Graduation

Thursday, May 31, 2018

7:00 p.m. Red Hawk Stadium (weather permitting)

Gymnasium and Auditorium (rain site)

Cedar Springs High School

Congratulations  
to the  
“Class of 2018”



**Class Motto**

“Life is a journey to be experienced,  
not a problem to be solved.”

~Winnie the Pooh~

**Class Song**

“You’re Gonna Miss This”

By Trace Adkins

**Class Flower**

Rose

## Conduct

While graduation should be a time to celebrate, it is also a serious event and one that has great significance. It marks a milestone in your child’s life and should be observed accordingly. Please stress with your son or daughter that you expect them to enjoy the ceremony but to do so in a dignified manner. “Commencement” by definition means to begin. Your son or daughter is about to begin the next stage of their life and this event should be observed with both jubilation and restraint.

- Should a senior report for commencement and it is apparent the student is under the influence of an illegal substance, or non-compliant the individual will not be allowed to participate in the ceremony. The graduation ceremony is like any other extracurricular activity to which school policies apply.
- **Students and parents should also understand that as the end of the school year approaches, administrator’s disciplinary options diminish to**

**the point that revoking commencement privileges may be the only remaining option.**

If you have any concerns or questions, please feel free to call the high school between

8:00 a.m. and 3:00 p.m. We will do all we can to answer your questions and assist in your planning for this wonderful event.

616-696-1200



### **Graduation Cap/Gown and Graduation Announcements**

If you have not ordered your cap and gown or your graduation announcements, please contact Jostens Service Center 1-800-567-8367 or email [Jostens.com/contact](mailto:Jostens.com/contact) IMMEDIATELY

In the main office you can purchase extra graduation announcements for \$2 a piece once announcements and senior gear are distributed to The Class of 2018. If you have any questions please contact the main office 616-696-1200.

# IMPORTANT DATES FOR SENIORS 2018

## Important Dates for Seniors.....

- April 27 Junior/Senior Prom at Frederik Meijer Gardens & Sculpture Park
- May 7-17 AP Exams
- May 15 Senior Locker Decorating (parents) 6:00—9:00 p.m.
- May 16 Seniors Last Day
- May 20 Baccalaureate —6:30 p.m. CSHS Auditorium  
(Participation Optional—Presented by Cedar Springs Ministerial Association)
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- June 1—June 22 Graduates pick up your diplomas  
(See Mrs. Morrow or Mrs. Whipple—diplomas are ***NEVER*** mailed)
- June 15 Final Transcripts

- High School Courses taken prior to entry into 9th grade  
Any Cedar Springs High School course taken prior to a student's entry into ninth grade and passed will be recorded on their high school transcript as "CR" or credit in the 1st semester of the student's ninth grade year. No honor points are earned when credit is awarded. The letter grade earned for the course will stay on the middle school academic record. If a student wishes to have a course's letter grade included on his or her final high school transcript, he or she will need to make a written request to the high school principal prior to the final, permanent transcript being printed or the second week of June in the student's senior year.
- Final Transcripts —June 15, 2018
- Parchment—[www.parchment.com/join](http://www.parchment.com/join), request and send transcripts when applying for college or need a copy for another destination. After August 1st, transcript request have a fee assessed to each request (currently \$3.25 a piece). The fee and requirement is set by the State of Michigan not CSPS.